

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon	N/A				
Tue			State any seasonal variations for performing play (please read guidance note 5)		
Wed					
Thu			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri					
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of a films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon	N/A				
Tue			State any seasonal variations for the exhibition of films None		
Wed					
Thu			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list None		
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4) The occasional provision of traditional 'pub games' including skittles, darts, dominoes, cribbage, quoits (and others). Such games are purely for recreation and entertainment and will not be played as part of any 'gaming' activities or for gain or reward.
Day	Start	Finish	
Mon	1000	2300	State any seasonal variations for indoor sporting events (please read guidance note 5) None
Tue	1000	2300	
Wed	1000	2300	
Thu r	1000	2300	
Fri	1000	2400	Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list. (please read guidance note 6) None
Sat	1000	2400	
Sun	1000	2300	

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	N/A		Please give further details here (please read guidance note 4)	Both	<input type="checkbox"/>
Tue					
Wed			State any seasonal variations for the boxing or wrestling entertainment (please read guidance note 5)		
Thu r					
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list. (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
				Both	X
Mon	1000	2300	<p>Please give further details here (please read guidance note 4) Live music will comprise solo or small music collectives (amplified and non-amplified). It is intended that live music will be an occasional activity, provided on an ad-hoc basis, perhaps on 3 or 4 occasions per month.</p> <p>State any seasonal variations for the performance of live music (please read guidance note 5) Provision for bank holidays, public events, Christmas, new year etc. A 2 hour extension will be required for bank holidays and Sundays that fall before bank holidays.</p> <p>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list. (Please read guidance note 6) N/A</p>		
Tue	1000	2300			
Wed	1000	2300			
Thu	1000	2300			
Fri	1000	2400			
Sat	1000	2400			
Sun	1000	2300			

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
				Both	X
Mon	1000	2300	<p>Please give further details here (please read guidance note 4) Recorded music will comprise the provision of low volume, ambient background streamed music through a music system within the bar, lounge and outdoor areas.</p> <p>State any seasonal variations for the playing of recorded music (please read guidance note 5) Provision for bank holidays, public events, Christmas, new year etc. A 2 hour extension will be required for bank holidays and Sundays that fall before bank holidays.</p> <p>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list. (please read guidance note 6) N/A</p>		
Tue	1000	2300			
Wed	1000	2300			
Thu	1000	2300			
Fri	1000	2400			
Sat	1000	2400			
Sun	1000	2300			

G

Performance of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon	N/A				
Tue			State any seasonal variations for the performance of dance (please read guidance note 5)		
Wed					
Thu					
Fri			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list. (please read guidance note 6) None		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
			Will the entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4) Provision of 'other' forms of entertainment such as palm reading, tarot cards, 'race' nights, magic events, quizzes and other similar activities.		
Mon	1000	2300			
Tue	1000	2300	State any seasonal variations for the entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5). Provision for bank holidays, public events, Christmas, new year, etc A 2 hour extension will be required for bank holidays and Sundays that fall before bank holidays.		
Wed	1000	2300			
Thu	1000	2300			
Fri	1000	2400	Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within e), f) or g) at different times to those listed in the column on the left, please list. (please read guidance note 6) N/A		
Sat	1000	2400			
Sun	1000	2300			

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4) Occasional provision of hot, late night refreshments by visiting food vendors i.e. food vans such as BBQ, Italian, Mexican, Indian food etc. To take place 3 to 4 times per month, usually on a Friday & Saturday afternoon/evening or Sunday afternoon. State any seasonal variations for the provision of late night refreshment (please read guidance note 5) Provision for bank holidays, public events, Christmas, new year. etc A 2 hour extension will be required for bank holidays and Sundays that fall before bank holidays. Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list. (please read guidance note 6) None		
Mon	N/A	N/A			
Tue	N/A	N/A			
Wed	N/A	N/A			
Thu	N/A	N/A			
Fri	2300	2400			
Sat	2300	2400			
Sun	N/A	N/A			

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption on or off the premises or both – please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	Yes
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5) Provision for bank holidays, public events, Christmas, new year. etc A 2 hour extension will be required for bank holidays and Sundays that fall before bank holidays. Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list. (please read guidance note 6) As above.		
	1000	2230			
Tue	1000	2230			
Wed	1000	2230			
Thu	1000	2230			
Fri	1000	2330			
Sat	1000	2330			
Sun	1000	2230			

State the name and details of the individual whom you wish to specify on the licence as the designated premises supervisor (please see declaration about the entitlement to work in the checklist at the end of the form)

Name

[Redacted]

Address

[Redacted]

Postcode

[Redacted]

Personal licence number (if known)

[Redacted]

Issuing licensing authority (if known)

Leeds City Council

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)

None.

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5) Provision for bank holidays, public events, Christmas, new year. etc. A 2 hour extension will be required for bank holidays and Sundays that fall before bank holidays.
Day	Start	Finish	
Mon	1000	2300	
Tue	1000	2300	
Wed	1000	2300	
Thu	1000	2300	
Fri	1000	2400	
Sat	1000	2400	
Sun	1000	2300	Non standard timings. Where you intend to open the premises to be open to the public at different times from those listed in the column on the left, please list. (please read guidance note 6) As above.

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d, e) (please read guidance note 10)

The Company Directors (and DPS of the applicant company) fully recognise the need to promote the four licensing objectives and take their professional and legal responsibilities very seriously. Achieving the four licensing objectives will be secured by **demonstrating clear and continuous leadership and commitment** to operating a business and premises that are safe for customers and staff, whilst preventing noise and nuisance for neighbours. **Working in partnership** with licensing authorities, law enforcement, neighbouring commercial premises and the local community will be at the heart of Company operations. Careful thought and consideration to the **design and layout** of the premises will ensure that there are no inherent or recurring issues that compromise achievement of the four licensing objectives. This includes **operating the business within its design capacity** and footprint at all times and not exceeding the safe and effective operating capacity/capability of the premises. **Effective training** will be provided to all staff and will be aimed at preventing and managing any potential problems that may occur at premises. Training for staff members will be regularly provided and records of such activities made available for inspection to relevant parties at all times. The **continuous review of standard operating procedures** and their impact upon others will be a core part of the day-to-day and strategic management of the premises. Daily briefing and debriefing of staff, the recording of issues, structured reviews throughout the business cycle and operational adjustments (where necessary) will ensure that the new business is safe and competent in trading and addressing the four licensing objectives. To achieve this ambition all four directors of Wetherby Brew Co Limited will be personally and actively involved in the operational business activities of the 'Beer Station' on a daily basis and will be responsible for managing the premises. Wetherby BrewCo Director Mr Thomas Roberts will undertake the role of DPS, ensuring that the premises are a safe environment, complying fully with all aspects of licensing law, public safety and legislation. The DPS has recently been awarded his 'personal licence' (having completed training and accreditation), two other directors successfully completed a BIIA APLH Level 2 accredited course to secure their personal licences during August 2017 and the fourth director completed the same course on the 1st September 2017. Consequently, all four directors will apply for personal licences from their respective local authorities and will be accredited and qualified to hold such licenses. Two of the directors have completed 30 year police careers with extensive experience of working within the licensing environment. Two of the directors have recent experience of operating a combined brewery and brewery tap in Garforth and one of the directors (Mr Roberts, DPS) has commercial experience of operating licensed premises as a professional employee of a national hotel chain. There is therefore significant business and licensing experience within the team. **To demonstrate their commitment towards promoting the four key licensing objectives the applicant Company has agreed that at least one of the directors will be personally present, on duty at all times, during hours of trading (both on and off sales) during the first twelve months of operations (whereupon the condition will be reviewed by the directors).** In summary, all four directors of the applicant company are experienced in licensing matters at the operational and strategic levels, they have recent knowledge and training in their responsibilities and are both well placed and fully committed to achieving the four licensing objectives.

b) **The prevention of crime and disorder**

The Prevention of Crime & Disorder (CD)

In addition to the measures that have been outlined within the previous section, the following actions will be implemented to prevent crime and disorder.

CD1. The licensed premises are situated within the heart of an industrial estate located within a secure, steel fenced compound. This area is locked by means of large iron gates when the premises are closed. The premises are located several hundred metres from the nearest residential areas and are bordered and enclosed by other industrial and commercial premises including nearby licensed premises. External lighting systems have been installed to the premises that are triggered by movement (PIR) and floodlight the external areas and curtilage to the premises should intruders enter the compound during darkness. The lights are not illuminated outside of operating hours, this to avoid creating a 'light pollution' nuisance to others.

CD2. A new, advanced digital alarm system has been installed at the premises to protect it from 'attack' whilst closed and during the hours of operation (panic button behind the bar). All exits to and from the premises have been alarmed to ensure that when the premises are open to the public that staff are immediately notified of any unauthorised opening or tampering of doors leading to controlled areas.

CD3. The alarm system makes provision for the immediate notification of suspect alarm activity (i.e. movement or activation) directly to the smartphones of the DPS and four Company directors in order that they can initiate appropriate action i.e. remotely review footage, alert police and ask them to attend, dispatch the DPS or director(s) to attend or reset system to avoid unnecessary alarm noise nuisance to neighbours.

CD4. A new wireless, digital CCTV system has been installed to both the inside and outside of the premises. High resolution digital cameras cover all internal areas accessible to the public (excluding the inside of toilets) and all areas immediately outside the premises including the outside seating area and car park

CD5. The date and time settings of the CCTV system are protected and recordings are retained (digitally) for 11 days. The recordings are high quality (HD 1080p - 30 frames per second) and they are recorded in 'real time' with the facility to review and copy footage for other agencies such as the police. The DPS, directors and trained staff will make all CCTV footage readily available to parties such as the police who may require both 'viewing' and 'hard copy' provision. A trained member of staff will be on duty at all times to operate the system whenever the premises are open. The security systems are integrated so that the alarm, CCTV and external lighting work together in an effective manner.

CD6. New internal and external lighting solutions have been installed to the premises and operational areas (internal and external) ensuring that it will be safely and appropriately lit at all times. This to promote safe operations and eliminate 'dark areas' where adverse incidents could take place. The lighting solutions also make provision for increased illumination at the close of business hours or in the event of a fire alarm, emergency or premises evacuation.

CD7. A documented procedure has been designed and produced to provide advice and guidance concerning the general admission of customers to the premises. This ensures that drunk, underage, undesirable clients are not admitted to the premises. Proactive measures to reduce the likelihood and incidence of queues forming have been prepared and will be implemented. The policy makes provision for ejecting or refusing the entry of persons to the premises if they do not meet admissions standards or they are known to be violent or aggressive. In such cases, an entry will be made in an incident or logbook and retained for inspection.

CD8. The business will strictly implement, train and operate the nationally recognised 'Check 25' policy of ensuring that the sale of alcohol only takes place to those above the age of 18

years (with age and identity verification for customers who appear to be below 25 years of age). Information concerning the operation of 'Check 25' will be displayed within the premises and on websites and social media sites relating to the business. Only approved identity documents that support 'Check 25' will be accepted by staff and 'rejections' and incidents of forged identity documents will be properly recorded and retained for inspection.

CD9. A policy of 'banning or excluding' clients who present a continuing compromise to safety and nuisance has been prepared and will be implemented (where necessary). Information concerning such exclusions will be confidentially shared with the police, relevant agencies and commercial partners (through local PubWatch and other similar partnerships). Regular personal liaison and contact with the local neighbourhood police officer(s) and PCSOs for the area will be instituted.

CD10. Judicious use of wall mirrors within the premises has been incorporated into the design and layout and 'Chelsea clips' have been installed in key areas to provide for the safe storage of handbags etc.

CD11. The business will operate a zero tolerance approach to the possession, use and supply of illicit drugs and a documented procedure has been designed and produced to provide advice and guidance concerning the search of customers and the premises for drugs, weapons and other illicit articles (should such action be required). This also includes guidance on the safe retention and disposal of drugs and illicit items seized to the authorities or destruction (if appropriate) and the reporting of incidents, events and 'intelligence' to the police. Drug awareness training will be provided to all staff and a record will be kept of those trained. Records will be made available for inspection by the police or licensing authority.

CD12. All private, 'staff only', working areas and store rooms will be kept locked and secured whilst the premises are open to the public. This includes access to storage zones and areas where the materials required for the production of beer (the brewery section) are retained.

CD13. A documented procedure has been designed and produced to effectively manage lost/stolen property including the recording and reporting of incidents, the safe retention of property and procedures for the return of items to their owners

CD14. A documented procedure has been designed and produced to safely and securely manage the flow of cash generated by the business (cash income, change for tills, cash floats etc) and an electronic card payment system will be in place to encourage non-cash payments for goods from customers.

CD15. All staff members will be personally inducted and trained to effectively and safely undertake their role within the overall operations of the business. The maintenance and operation of training systems will include records kept of the date and name of person trained. Records will be readily made available for inspection by the police or licensing authority.

CD16. The DPS will personally authorise, in writing, the sale of alcohol by staff members only after he is satisfied that effective training has taken place. This will ensure that the member of staff is competent to work within a licensed premises environment. The DPS will also ensure that provision for continuing training is in place.

CD17. A documented procedure has been designed and produced to promote safety and security in the operation of the business. This risk assessments driven policy promotes safe premises and protects staff and customers from threats, conflict or violence. Training in conflict resolution and the de-escalation of 'threat and risk' from customers will be provided to all staff to give them the knowledge and confidence to deal with difficult situations and reduce crime and disorder at the premises. Such training will also cover dealing with, the logging and reporting of incidents if they occur.

CD18. The licensed premises will be thoroughly checked and searched, both inside and out, for suspect packages before, during and after opening hours. Staff will be trained to

remain vigilant during opening hours and report any suspicious activity to a supervisor, the DPS or the police.

CD19. Security reviews will be held regularly and at least every three months with records kept. Daily staff briefing and debriefing will take place to enable staff to improve working practices in their premises. Briefings may be informal but any problems identified and remedial action taken will be recorded with records kept in the main office.

CD20. A policy to manage capacity will be adopted to prevent overcrowding and patrons possibly becoming aggressive through accidental jostling. For promoted events the use of clickers is essential to record the number of patrons inside the premises. For other events or smaller venues, ticket sales or head counts will be appropriate. Consideration will always be given to deliberately running below capacity to afford a 'comfort factor' to patrons and to avoid conflict, violence or aggression within the premises.

CD21. Alternatives to glass drinking vessels will always be considered to prevent glassware being used as an assault weapon, particularly during promoted events. Drinking vessels made from plastic or polycarbonate will be preferential particularly in outside areas. Where alternatives are not used, there will be a robust glass collection policy in place. This will include the regular collection of glassware by staff and prevention of glassware being removed from the premises.

CD22. In the event that an incident of note takes place (assault, disorder etc) measures to preserve a crime scene until police arrival, following the outbreak of disorder or any other crime will be clearly documented within an appropriate policy. Such a policy should be formulated in accordance with accepted good practice. All staff will receive training on the policy with a record kept of the date and names of persons trained. Records will be made available for inspection by the police or licensing authority.

CD23. Working in partnership to reduce incidents and promote safety is considered to be essential to the safe and effective operation of the business. This includes the sharing of information with others in the industry through local PubWatch and other similar schemes.

CD24. Working in partnership also concerns local communities in the vicinity of the premises and the business will actively provide information and seek feedback from neighbourhood watch groups, local councillors and other sources of 'community intelligence'. The business will carefully consider and always seek to respond positively to feedback and suggestions from such sources.

c) Public safety

The Promotion of Public Safety (PS)

In addition to the measures that have been outlined within the previous sections, the following actions will be implemented to promote public safety.

PS1. A detailed risk assessment relating to the entire spectrum of operational activities undertaken by the business in the production of beer (the brewery), the allied retail sale of alcoholic and non-alcoholic products to customers and provision of entertainment and food will be produced. This document will identify the inherent risks and identify measures that must be taken to eradicate, mitigate or reduce such risks. This policy will inform daily operating procedures and drive the training plan for new and existing members of staff. The risk assessment plan will be reviewed on a regular basis and will be readily available for inspection by relevant parties.

PS2. Drink and promotional activities for the business will be carefully formulated, targeting only over 25s thereby avoiding making the sale and/or consumption of alcohol 'attractive' to children and young people. Such campaigns will conform with national and recognised industry standards.

PS3. The premises will operate upon a clear principle of recognising and discharging its 'duty of care' to customers, staff members and neighbouring communities. A wide range of soft

drinks will be available and these will be clearly visible. The sale of soft drinks will be encouraged, free potable water will be available at all times and the sale of stronger beers (above 5.5% ABV) will be closely monitored by staff.

PS4. All staff will be trained to understand the impact and effect of alcohol upon customers, to spot the signs of excessive consumption/drunkenness and to take action as necessary. This includes the cessation of the supply of alcoholic drinks to individuals, the provision of soft drinks or water and assistance with travel home such as the calling of local taxi firms (for free), information re local buses and contacting friends or family members (if necessary).

PS5. A designated driver scheme will be encouraged. Information concerning the safe and responsible consumption of alcohol, recommended safe drinking levels and where further information can be found will be provided by within the premises and upon the website and social media pages.

PS6. A recommended 'safe capacity limit' for the internal and external areas of the premises will be formulated and introduced with operations below such levels being preferred. Numbers of patrons attending the premises, particularly for events, will be monitored with action taken to avoid queues which in turn can lead to 'tension' and delays in service. In addition, the overall temperature and heating and cooling of the premises will be continually monitored to ensure that a comfortable environment is provided, one that does not trigger poor behaviour as a consequence of extremes of temperature and discomfort.

PS7. A first aid station equipped with suitable, appropriate and 'in-date' first aid equipment will be established and staff members will receive input and training in first aid measures and how to secure further help should an incident occur. Members of staff will receive first aid instruction as part of their induction and continuous training and development.

PS8. Staff will be briefed and trained in fire and emergency evacuation procedures and this will be the subject of a documented policy that will be rehearsed regularly with records being kept of such events. The premises are fitted with an advanced fire alarm system and appropriate 'in-date' fire extinguishers will be readily available with staff having been trained and briefed upon their use. Fire doors will be unlocked at all times when the business is open and they will be fully prepared for use (if required).

PS9. In accordance with legislation, no smoking is allowed within the inside of the premises and a small dedicated smoking area has been established to the outside of the premises at the point furthest from the entrance doors. This area is equipped with suitable receptacles for smoking materials and it will be regularly checked and cleaned to ensure that it does not present a noise or 'smell nuisance' to patrons or neighbours.

PS10. Staff members will be trained in techniques to de-escalate possible conflict and aggression on the part of clients within the premises. This will include safe, practical techniques to reduce risk and the threat of harm to customers and staff members. Safe directions to leave the premises and ejections will be accompanied with advice and guidance on alerting and involving supervisors, the DPS and the police (where necessary) in dealing with aggressive customers.

PS11. Staff will be briefed on the requirement to act swiftly and safely in the event of a drinks spillage or glass/bottle breakage. The safe cleaning of such accidental incidents will take place quickly to remove/reduce the likelihood of slippage or injury to customers. In addition, bottle bins will be kept in areas away from public access.

d) The prevention of public nuisance

The Prevention of Public Nuisance (PN)

In addition to the measures that have been outlined within the previous sections, the following actions will be implemented to prevent public nuisance.

PN1. In the design, layout and fitting out of the premises for operations every opportunity will be taken to factor in the use of recognised design and material choices that act to reduce/eradicate the diffusion of noise to neighbouring communities. The premises are 'industrial' in design and construction and their location within an industrial setting means that by nature, noise does not reach or cause nuisance to neighbours, especially residential communities. Every opportunity will be taken in the installation of entrances and doors to reduce the diffusion of noise and levels will be actively monitored inside the premises, to the outside areas and the wider perimeter. A telephone number will be advertised on the website and social media pages of the business that provides for immediate contact with the supervisor on duty at the premises in order that any concerns regarding noise nuisance can be reported and immediately acted upon. Records of noise monitoring by staff members and the reporting of noise nuisance will be fully recorded, reviewed and acted upon. The business will actively seek out engagement and feedback from neighbourhood watch and other sources of 'community feedback' concerning its operations and allied impact upon the locality.

PN2. Clear signs asking customers to disperse and leave the area quickly and quietly will be displayed at exits and other key points. The dispersal and departure of customers at the end of service will be actively monitored by staff members.

PN3. Where necessary taxis will be ordered for customers with taxi drivers asked to collect from the premises car park and to not create a noise nuisance for local residents. Clients awaiting taxis will be asked to wait inside the premises or in the immediate area of the entrance. Similarly, those providing entertainment who may be loading equipment at the end of service will be asked to do so with consideration for neighbours and the final departure of staff members will be similarly controlled. Large bottle recycling receptacles located within the car park of the premises will not be loaded late at night.

PN4. Staff will undertake regular perimeter patrols of the premises to ensure that there is no litter or noise nuisance and lighting to the exterior of the premises will not be active after service has concluded and the premises are secured. This to reduce any possibility of light pollution/nuisance.

PN5. Close monitoring of noise and food smells from occasional events being held in the outdoor area of the premises will be controlled and monitored to ensure that there is no nuisance to local communities.

PN6. The final period of trading (the last half hour) will see a change in background music and lighting to promote a 'chill out' and to act to ensure calm prior to departure from the premises. There will be no late or re-admission to the premises once the sale of alcohol has ceased at the end of service.

e) The protection of children from harm

The Protection of Children From Harm (CH)

In addition to the measures that have been outlined within the previous sections, the following actions will be implemented to protect children from harm.

CH1. As part of the overall risk assessment of safe and effective operations at the premises all hazards relating to the access and presence of children and young people (under 18s) on the premises will be identified and measures introduced to reduce or mitigate such risks. All staff will be trained and briefed to be aware of the identified risks and the measures that are required to be taken. Records of such training will be maintained and held for inspection.

CH2. As a matter of clear Company policy, no alcohol will be provided to, or allowed to be consumed on the part of any person under the age of 18 years, in any circumstances whatsoever (even allowing for the provision in law of alcohol with food on some occasions to under 18s).

CH3. The 'Check 25' system of identity and age verification will be introduced and strictly adhered to (see CD8 above).

CH4. The admission of children will be strictly monitored with U16s only allowed to enter and remain on the premises when accompanied and supervised by family adults. This access will only be afforded prior to 8pm during periods of operation. From 8pm children aged under 16 years (and most likely their accompanying adult) will be asked to vacate the premises.

CH5. There will be no display of promotional material within the premises that could cause harm or distress to a child or young person and any screening of films (as per the licence application) will be strictly controlled in accordance with British Board of Film Categorisation for suitable watching.

CH6. As part of the recruitment process for new staff members vetting will take place including screening for criminal convictions and the consideration of DBS checks.

CH7. The design and positioning of alcohol for retail sale will be carefully considered and designed to ensure that all such spaces can be controlled by staff members and are covered by CCTV.

CH8. There will be no installation of gaming machines within the premises Entertainment machines will only take the form of 'console' devices such as PlayStations, Nintendo, Microsoft 'X Box' etc and will occasionally be made available within the premises as part of pre-determined, time limited activities for children and young people.

CH9. Access to the brewing area of the business will be physically controlled to prevent entry for all patrons (including under 18s) to the production and equipment areas.

Checklist

Please tick to indicate agreement

- I have made or enclosed payment of the fee X
- I have enclosed the plan of the premises X
- I have sent copies of this application and the plan to responsible authorities and others where Applicable X
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable X
- I understand that I must now advertise my application X
- I understand that if I do not comply with the above requirements my application will be rejected X

Applicable to all individual applicants, including those in partnership which is not a limited liability partnership, but not companies or limited liability partnerships

- I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15) N/
A

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION ASYLUM AND NATIONALITY ACT 2006 AND PURUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO

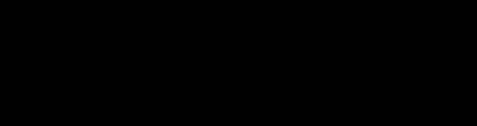
IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

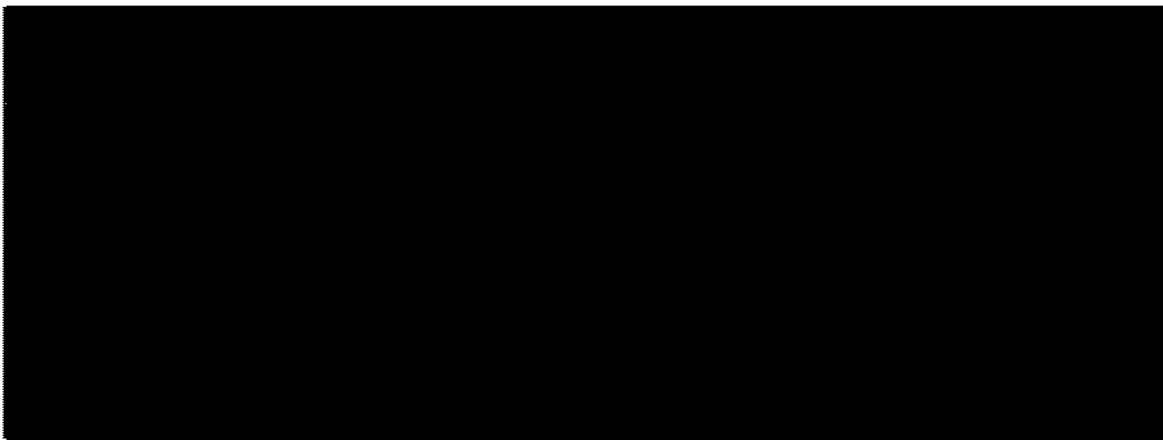
Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent. (See guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Declaration	Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership <ul style="list-style-type: none"> I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15).
Signature	
Date	
Capacity	

For joint applications signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent. (please read guidance note 13). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	13th September 2017
Capacity	Company Director - Wetherby BrewCo Limited



Notes for Guidance

- Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
- In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.